



Turning your house into your home

In this guide, you will find my trusted vendor list, maintenance tracker, and logs to seamlessly manage your new home.



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HOME INFO LIST

PROPERTY ADDRESS	
PURCHASE PRICE	DATE OF PURCHASE
MORTGAGE LENDER	ACCOUNT #
INSURANCE COMPANY	POLICY #
HOA INFORMATION	WARRANTY INFORMATION
SECURITY SYSTEM INFORMATION	

NEW HOMEOWNER CHECKLIST

SECURITY & SAFETY

- Change the locks
- Reprogram garage door code
- Set up a home security system
- Replace batteries in smoke & carbon monoxide detectors
- Locate the main water shutoff valve
- Locate the circuit breaker

ADMIN & UTILITIES

- Change address with all online retailers
- Arrange internet and cable services
- Redirect mail
- Notify bank and credit card companies
- Submit your Homestead exemption
- Update address on driver's license
- Update address on insurance policies & voter registration



HOME MAINTENANCE CHECKLIST

- Check and replace air filters
- Clean gutters and downspouts to prevent clogging
- Inspect plumbing for leaks, drips, or water stains
- Test smoke and carbon monoxide detectors
- Know the location of your fire extinguisher and how to use it

- Inspect windows/ doors for air leaks. Apply weatherstripping or caulking
- Clean dryer vent to prevent fire and improve efficiency
- Clean appliances, including dishwasher filter and range hood filters
- Check water heater for rust or corrosion. Flush to remove sediment



MAINTENANCE TRACKER

MAINTENANCE PERFORMED	DATE	COST
	PERFORMED BY	
MAINTENANCE PERFORMED	DATE	COST
MAINTENANCE PERFORMED	DATE	COST
	PERFORME	ED BY
MAINTENANCE PERFORMED	DATE	COST
	PERFORME	ED BY

SYSTEMS & APPLIANCE INFO

APPLIANCE/SYSTEM	MODEL/ SERIAL #	PURCHASE DATE	COST	NOTES

PAINT TRACKER

LIVING ROOM	EXTERIOR		
	BODY:		
	TRIM:		
KITCHEN	DOOR:		
	GARAGE:		
	DECK:		
DINING ROOM	OFFICE		
LAUNDRY ROOM	POWDER BATH		
PRIMARY BEDROOM	SPARE BEDROOM		



MANAGING FINANCES AS A HOMEOWNER

Create a budget to manage house related expenses. Include your mortgage payment, insurance, property taxes, and utilities.

Set up a maintenance fund. Owning a home can come with unexpected expenses, like a leaky roof or broken appliance. To prepare, move dollars each month to a high-yield savings account. Estimate 1% of your purchase price in maintenance costs annually.

Understand your mortgage. Understand the terms of your mortgage, including the interest rate, payment schedule, and any prepayment penalties. Keep an eye on interest rates. Consider refinancing if rates drop 1% lower than your current rate. Understand your potential savings with Fannie Mae's Mortgage Refinance Calculator.

Consider making extra payments. Making extra payments on your mortgage can help you pay off your loan faster and save money on interest in the long run (by 5 or 6 figures!). Check with your lender to see if there are any prepayment penalties.

Shop around for homeowners insurance.

Homeowners insurance can be expensive, so it's important to shop around for the best rates annually. Make sure to compare coverage and deductibles from multiple providers before choosing a policy.

Plan for property taxes. Property taxes can be a significant expense for homeowners so be sure to plan for them in your budget. You may be able to deduct property taxes from your income taxes - work with a tax professional on this.



ALWAYS KNOW WHAT YOUR HOME IS WORTH

Your home is likely one of your biggest assets, and staying informed about its value is key to responsible ownership.

Online estimates often miss important details, so for the most accurate valuation, reach out to me anytime for a quick, personalized market analysis.

I'm here to support you beyond the sale—whether it's answering questions or helping when you're ready to move on to your next home.



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